

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

March 27, 2013

5:30 P.M.

AGENDA

Present: Mayor Donald Kasprzak, Councilors Tim Carpenter (W1), Mark Tiffer (W2), George Rabideau (W3), Jim Calnon (W4), Chris Case (W5), Chris Jackson (W6)

Absent:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on March 14, 2013 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending March 27, 2013 in the amount of \$_____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of March 14 – March 26, 2013
- Report from the Building Inspector's Office January 2 – March 25, 2013
- Statements of cash receipts from the Library from March 1 - March 13, 2013
- Report of Public Hearing held by the Zoning Board of Appeals on March 18, 2013

RESOLVED: That the reports as listed are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council in the amount of \$_____ are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

6. PERSONS ADDRESSING COUNCIL:

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves Carrie Baker to hold “Kids Night Out” at the City Recreation Center to benefit the Plattsburgh High School Gymnastics team on Friday, May 17, 2013 from 5pm – 8pm.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves the Municipal Lighting Department be permitted to proceed with the write-off of unpaid final bills for the period December 1 to December 31, 2011 in the amount of \$1,054.87.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves the following on the “Rehabilitation of Mead Reservoir Dam project;” rejection of bids, CHA options for project cost reductions and an RFP for consulting services to evaluate alternatives to the project.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves MLD to Advertise for sealed bid for PMLD BID No. 2013-3-2 “Sale of Salvaged & Scrap Materials.” Bid opening date: May 7, 2013 at 11:00am.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E. RESOLVED: In accordance with the request therefore the Common Council approves MLD to Advertise for sealed bid for PMLD BID No. 2013-3-3 “Sale of Surplus 2.4/4.16 KV-120/240V Transformers.” Bid opening date: May 7, 2013 at 11:00am.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

F. ADOPTION OF POLICY ON RELEASE OF CO BORROWERS ON CITY LOANS

The proposed policy for considering requests from co borrowers on city loans to be released from liability upon transferring their interest in property subject to a city mortgage, as set forth in a report to the Common Council from the Corporation Council dated March 21, 2013 which is made a part of the minutes of this meeting, is hereby adopted.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

G. AUTHORIZATION TO SIGN RELEASE OF LIABILITY ON CITY LOAN

The Mayor is authorized to sign a release of liability on City HRLF loan #42 in favor of the co borrower who transfers his (her) interest in said property to the other co borrower.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

H. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to write-off property taxes for 2013 in the amount of \$837.58 that were billed to the tax exempt property at 73 Cornelia Street, owned by the Plattsburgh Housing Authority. The property became fully tax exempt through a change in government subsidization on December 1, 2010, and as a fully exempt property it should not have been billed for property taxes thereafter. The documentation attached to these meeting minutes confirms the change in taxable status and the amount incorrectly billed and to be written-off from collection for 2013.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

I. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to close the following Capital Projects:

H5110.17 “2007 Smith-Weed/Web Island Bridge Project”

H5110.28 "2009 General Street Resurfacing Project"
H5110.31 "2010 Public Service Equipment Replacement Project"
H5110.32 "2011 Public Service Equipment Replacement Project"
H5110.35 "2011 Eco Docks Project"
H8320.62 "2007 Filtered Water Storage Tanks Project"

These projects have been designated as finished by the City Engineer and/or the Environmental Engineer. Applicable funding is in place.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves Mayor Kasprzak to attend the NYCOM 104th Annual Meeting in Saratoga Springs, NY from May 5 - 7, 2013 at an estimated cost not to exceed \$1,000.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves City Engineer Kevin Farrington to attend the "New York State Planning Federation Annual Conference" in Saratoga Springs, NY from April 22 – 23, 2013 at an estimated cost not to exceed \$284.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

9. RESOLUTIONS FOR INITIAL CONSIDERATION: NONE

10. NEW BUSINESS:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

MEETING ADJOURNED: _____